

TVS OPERATOR APPLICATION CHECKLIST ✓

DMV USE ONLY	
OCCUPATIONAL LICENSING NUMBER	
FIRM NAME	

All applicant forms may be completed online and printed or they can be printed and completed manually in blue ink. All forms must be submitted with original (wet) signature in blue ink. To be acceptable, they must be free from strikeouts, whiteout (fluid or tape), or corrections. All information requested must be complete and accurate.



Applicants must attend a TVS operator educational program and pass a written examination administered by the Department of Motor Vehicles before submitting the original Certificate of Completion with their application.

	OPERATOR LICENSE ONLY	OWNER / OPERATOR LICENSE
SECTION 1 – FORMS REQUIRED <i>Attach documents in order stated.</i>	✓	✓
TVS Operator Application Checklist (OL 750)		
Application for Traffic Violator School Operator and Instructor License (OL 710)		
Application for Occupational License Personal History Questionnaire, Part B (OL 29B)		PROVIDE WITH OWNER APPLICATION
A copy of a valid driver license or identification card and verifiable social security number. NOTE: Refer to FFDL8 https://www.dmv.ca.gov/pubs/brochures/fast_facts/ffd108.htm for other eligible documents to verify applicant eligibility when an SSN is not authorized. For additional information see <i>California Code of Regulations</i> Section 450.00 and 450.02.; or refer to the <i>United States Code</i> , Chapter 14, Subchapter II: Eligibility for State and Local Public Benefit Programs and Subchapter IV: General Provisions. http://uscode.house.gov/view.xhtml?path=/prelim@title8/chapter14/subchapter4&edition=prelim		
Traffic Violator School Operator Assurance of Compliance with the Americans with Disabilities Act of 1990 (OL 141)		
Request for Live Scan Service [yellow copy] (DMV 8016)		PROVIDE WITH OWNER APPLICATION
SECTION 2 – ADDITIONAL DOCUMENTS REQUIRED <i>Attach documents in order stated.</i>	✓	✓
Evidence of completion of an approved 8 hour operator educational program, stamped with proof of passing examination.		
Evidence of successful completion of the TVS operator written examination.		
Proof of Age – <i>Must be 21 years of age or older.</i>		
SECTION 3 – IMPORTANT INFORMATION <i>Incomplete applications will be returned.</i>	✓	✓
Keep a copy of all documents for your records.		

Submit the above required forms and documents to a local Occupational Licensing Inspection's Office. For office locations refer to www.dmv.ca.gov/fo/inspector_office.htm. An Inspector will review the application to ensure all requirements are fulfilled and complete an applicant background check. An Inspector will issue permits and supplies to operate only after all requirements are fulfilled, the background check performed is clear, location(s) has/have been inspected and approved, and the employing licensee is approved to operate. Incomplete applications will be returned. Unsuccessful applicants will be notified of the discrepancies or decision not to issue a license.

